



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ARNOLD ENGINEERING DEVELOPMENT CENTER (AFMC)
ARNOLD AIR FORCE BASE TENNESSEE

21 May 2001

MEMORANDUM FOR ALL PROSPECTIVE OFFERORS

FROM: USAF Procurement Branch
Contracting Division
100 Kindel Drive, Suite A332
Arnold AFB TN 37389-1332

SUBJECT: Request For Quote No. F40650-01-Q-0012, Bus Rental for AEDC Air Show and
Open House

1. Attached is Request For Quote No. F40650-01-Q-0012. Quotes are due not later than close of business 31 May 2001 (local time). Facsimile responses are authorized. My fax number is (931) 454-7330.
2. If you have any questions please call me at (931) 454-3918.

A handwritten signature in cursive script that reads "Tony Clayborne".

TONY CLAYBORNE
Contracting Officer

ORDER FOR SUPPLIES OR SERVICES								PAGE 1 OF 6	
1. CONTRACT/PURCH ORDER/AGREEMENT NO.		2. DELIVERY ORDER/CALL NO.		3. DATE OF ORDER/CALL (YYYYMMDD)		4. REQUISITION/PURCH REQUEST NO. F1FM1089-02 F1FM1089-03		5. PRIORITY S10	
6. ISSUED BY USAF Procurement Branch 100 Kindel Drive, Suite A332 Arnold AFB TN 37389-1332 Buyer/Symbol: Tony Clayborne/PKP/(931) 454-3918				7. ADMINISTERED BY (If other than 6)		8. DELIVERY FOB <input checked="" type="checkbox"/> DESTINATION <input type="checkbox"/> OTHER (See Schedule if other)			
9. CONTRACTOR NAME AND ADDRESS				10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD)		11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED			
12. DISCOUNT TERMS				13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Block 6					
14. SHIP TO N/A				15. PAYMENT WILL BE MADE BY DFAS-DY/FV 1050 Forrer Blvd. Dayton OH 45420-1472				MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER		DELIVERY/CALL <input checked="" type="checkbox"/> PURCHASE		This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract. Reference your _____ furnish the following on terms specified herein. ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.					
<div style="display: flex; justify-content: space-between;"> NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMDD) </div> <input checked="" type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:									
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE									
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT	
SEE PAGE 2 OF 6									
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA BY TONY CLAYBORNE CONTRACTING/ORDERING OFFICER				25. TOTAL	
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED				27 SHIP. NO.		28. D. O. VOUCHER NO.		29. DIFFERENCES	
DATE _____ SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE _____				31. PAYMENT <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		30. INITIALS	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.				33. AMOUNT VERIFIED CORRECT FOR		34. CHECK NUMBER		35. BILL OF LADING NO.	
DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____				39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS		41. S/R ACCOUNT NUMBER	
37. RECEIVED AT		38. RECEIVED BY (Print)		42. S/R VOUCHER NO.					

ITEM NO.	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	TOTAL
	Provide transportation services in Accordance with Attachment 1.				
0001	Transportation services for Air Show: 23-24 June 2001.	1	LOT	\$	\$
0002	Transportation services for Rededication/Open House: 25 June 2001.	1	LOT	\$	\$

In addition to other factors, quotes will be evaluated on the basis of advantages and disadvantages to the Government that might result from making more than one award (multiple awards). It is assumed, for the purpose of evaluating quotes, that \$500 would be the administrative cost to the Government for issuing and administering each contract awarded under this request for quotations, and individual awards will be for the clins or combinations of clins that result in the lowest aggregate cost to the Government, including the assumed administrative costs.

INVOICES

An original and one copy of the invoice should be mailed to the address in Block 14 of the DD Form 1155. The invoice should reference the Purchase Order Number that appears in Block 1 of the form.

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: farsite.hill.af.mil/

52.215-5	Facsimile Proposals	OCT 1997
52.219-6	Notice of Total Small Business Set-Aside	JUL 1996
52.222-3	Convict Labor	AUG 1996
52.222-21	Prohibition of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	FEB 1999
52.222-35	Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era	APR 1998
52.222-36	Affirmative Action for Workers with Disabilities	JUN 1998
52.222-37	Employment Reports on Disabled Veterans and Veterans of the Vietnam Era	JAN 1999
52.225-13	Restrictions on Certain Foreign Purchases	JUL 2000
52.232-1	Payments	APR 1984
52.232-8	Discounts for Prompt Payment	MAY 1997
52.232-9	Limitation on Withholding of Payments	APR 1984
52.232-11	Extras	APR 1984
52.232-25	Prompt Payment	MAY 2001
	Paragraph (a)(5)(i), 2nd line, "7th day" is amended to read "30 th calendar day."	
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	MAY 1999
52.233-1	Disputes	DEC 1998
52.233-3	Protest After Award	AUG 1996
52.237-1	Site Visit	APR 1984
52.237-2	Protection of Government Buildings, Equipment, and Vegetation	APR 1984
52.243-1	Changes - Fixed Price	AUG 1987
	Alternate I	APR 1984
52.246-1	Contractor Inspection Requirements	APR 1984
52.246-4	Inspection of Services - Fixed-Price	AUG 1996
52.247-32	F.o.b. Origin, Freight Prepaid	JUN 1998
52.249-4	Termination for Convenience of the Government (Services)(Short Form)	APR 1984
52.249-8	Default (Fixed-Price Supply and Service)	APR 1984

DEPARTMENT OF DEFENSE SUPPLEMENT TO FEDERAL ACQUISITION REGULATION CLAUSES

252.242-7000	Postaward Conference	DEC 1991
252.243-7001	Pricing of Contract Modifications	DEC 1991

The following Federal Acquisition Regulation (FAR) Clauses are hereby incorporated in full text:

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (MAY 2001) ALTERNATE I (OCT 2000)
ALTERNATE II (OCT 2000)

(a)

(1) The North American Industry Classification System (NAICS) code for this acquisition is 485510.

(2) The small business size standard is not over \$5 million average annual receipts for the preceeding 3 years.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations.

(1) The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it ☐ is, ☐ is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it ☐ is, ☐ is not a service-disabled veteran-owned small business concern.

(6) (Complete only if offeror represented itself as small business concern in paragraph (b)(1) of this provision). The offeror represents, as part of its offer, that--

(i) It ☐ is, ☐ is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR Part 126; and

(ii) It ☐ is, ☐ is not a joint venture that complies with the requirements of 13 CFR Part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:

Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(7) (Complete if offeror represented itself as disadvantaged in paragraph (b)(2) of this provision.) The offeror shall check the category in which its ownership falls:

☐ Black American.

☐ Hispanic American.

☐ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians).

☐ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of

Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru).

___ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal).

___ Individual/concern, other than one of the preceding.

(c) Definitions. As used in this provision--

"Service-disabled veteran-owned small business concern"--

(1) Means a small business concern-

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

"Veteran-owned small business concern" means a small business concern-

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall --

(i) Be punished by imposition of fine, imprisonment, or both;

- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS (FEB 1999)

The offeror represents that--

- (a) It ☐ has, ☐ has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation;
- (b) It ☐ has, ☐ has not, filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that (a) it ☐ has developed and has on file, ☐ has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or (b) it ☐ has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

The following Air Force Material Command Supplement to the Federal Acquisition Regulation clause is hereby incorporated in full text:

5352.237-9001 CONTRACTOR IDENTIFICATION (AFMC)(JUL 1997)

- (a) Contractor personnel and their subcontractors must identify themselves as Contractors or subcontractors during meetings, telephone conversations, in electronic messages, or correspondence related to this contract.
- (b) Contractor-occupied facilities (on AFMC or other Government installations) such as offices, separate rooms, or cubicles must be clearly identified with Contractor supplied signs, name plates or other identification, showing that these are work areas for Contractor or subcontractor personnel.

ATTACHMENT 1

CLIN 0001 - Air Show: 23 - 24 June 2001

- Hours of operation: 0800 – 2000 hours. Gates will open at 0900 with aerial acts starting at 1200. Transportation services required from 4 remote locations to Tullahoma Airport. All remote locations are within 6 miles from the Airport.
- Provide thirty-five (35) buses, with a minimum capacity of fifty (50) adults.
- In addition to the above (35) buses, provide three (3) wheelchair handicap accessible buses.
- Contractor must provide proof of insurance with quotation. The policy coverage will need to at least meet the state minimums.
- Require a bus coordinator to balance the bus movement between separate parking locations
- Each bus must have communication capability with the other buses and the bus coordinator.
- Bid shall include the costs for the buses, state licensed drivers, meals and hotel rooms for the drivers and fuel for the buses.
- Passengers are not authorized to bring coolers, food, drink or lawn chairs (excluding collapsible/foldable camping chairs) onto the buses.

CLIN 0002 - Rededication/Open House: 25 June 2001

- Hours of operation: 0900 – 1800 hours. Transportation service on predetermined routes within the secured area on AEDC.
- Need ten (10) buses, with a minimum capacity of fifty (50) adults.
- In addition to the above (10) buses, provide two (2) wheelchair handicap accessible buses.
- Each bus must have communication capability with the other buses and the bus coordinator.
- Contractor must provide proof of insurance with the quotation. The policy coverage will need to at least meet the state minimums.
- Bid shall include the costs for the buses, state licensed drivers, meals and hotel rooms for the drivers and fuel for the buses.